

## Student Transfer Advice Form

This form should be used for all student transfers in and between government and non-government schools in South Australia. Section 14 of the ( G X F D W L R Q D Q G 2019 ) Act requires schools to share information about a child to enable schools to perform official functions and duties connected with the education, health, safety, welfare, and wellbeing of the child.

To the principal of :  
(Current / previous school )

Student full name:

Date of birth:

## **Student Transfer Form Fact Sheet (For school use only)**

This student transfer form provides for the transfer of student information between schools.

### **Important:**

For transfers in and between **government schools**, the original student record folder must be transferred to the new school. There must be only one student record folder per student.

For transfers between **government** and **non-government schools**, requests may only occur via the use of this form, only copies of student records must be provided, and schools are not required to provide additional comment with accompanying records. Government schools must retain the original student record folder as per the disposal schedule