Help taking photos on your mobile device

How to scan a document using an Iphone or Ipad

1. Open notes on your iPhone or iPad

Repeat this step for every page of the document you want to scan.

8. Tap save after you have scanned all the pages. The button with have a count of how many pages you scanned.

9. You can now email this document and save this on your computer ready to upload to the enrolment form.